**HOW TO CLAIM YOUR CUNYFIRST ACCOUNT**

1. Go to [https://home.cunyfirst.cuny.edu](https://home.cunyfirst.cuny.edu/)
2. On the **Login** page, click ‘**New User**’
3. On the Account Activation page, enter the following:
   1. First Name, Last Name as they appear on your submitted application.
   2. Date of Birth (‘**D.O.B**’) in *mm/dd/yyyy* format (example: 01/02/1999)
   3. The last four digits of your Social Security Number in the ‘**SS#**’ field. **Applicants who do not have a Social Security Number will be provided their assigned four-digit number**.
   4. Click the box next to the words “I’m not a robot” and follow the CAPTCHA text prompts.